

Fairway Village Homeowners Association
 15509 SE Fernwood Drive
 Vancouver, WA 98683

INVOICE 2012 Annual Assessment

\$365.00 **Per Occupant** of a Housing Unit (Condo or single family home). Vacant units are assessed as if there were one occupant according to CC&R Section 2.2.3.

Payment is due January 1, 2012. Late fee of \$25.00 will apply to payments not received by January 31, 2012. If payment is not received on or before March 1, 2012, the \$25.00 late fee plus 1.5% interest per month will be charged on the unpaid assessment. The late charges, attorney's fees and/or other costs of collection may be placed on the residence in the form of a lien.

Operating Fund: \$320.00 + Reserve Fund: \$45.00 = Total Assessment: \$365.00

NAME OF EACH RESIDENT	X	AMOUNT	=	AMOUNT DUE
Owner_____		\$365.00		\$_____
Co-Owner_____		\$365.00		\$_____
Associate_____		\$365.00		\$_____
<u>SPECIAL ASSESSMENT- Mailboxes</u> _____		\$ 63.42		\$ <u>63.42</u>
TOTAL AMOUNT DUE				\$_____

Your Fairway Village ADDRESS _____

Do you currently live at this address? YES or NO

If you no longer live in FVHA or another party makes the assessment payment on your behalf, please contact the Administrator as soon as possible in order to avoid delays.

Make Check Payable to: FAIRWAY VILLAGE HOMEOWNERS ASSOCIATION

Please return this invoice with your check (or by mail) to the Homeowners Association Office at the above address. Your canceled check is your receipt.

Payments received without this form could be delayed in correctly crediting your payment if the name on the check is not the same as the name of the resident.

See reverse side for emergency information. Thank you for your cooperation.

Marilyn McIntire, Administrator

FVHA EMERGENCY INFORMATION

In case of an emergency involving a resident or their property, emergency information is kept on file in the Homeowners Association Office. **Please complete this form and return it to the office if you have never done so or there are CHANGES.** If you have a cell phone number and/or an email address, please consider sharing it with the office. Current information is very important.

Your Name(s) _____

Address _____

Home Phone _____

Cell Phone #1 _____

Cell Phone #2 _____

Email Address #1 _____

Email Address #2 _____

List the names and phone numbers of **three** people to be contacted in case of an emergency. If possible, **one** name should be a neighbor.

Name _____

(Relationship)

Phone _____ Does this person have a key to your residence? _____

Name _____

(Relationship)

Phone _____ Does this person have a key to your residence? _____

Name _____

(Relationship)

Phone _____ Does this person have a key to your residence? _____

Again, this information is confidential and will only be used in case of emergency. The list is shared, with FVHA Board authorization, with the Neighborhood Watch Chairperson so if an emergency occurs when the office isn't open, contacts can be made.